

Mission Statement: The purpose of the Bitterroot Aquatic Center is to provide the community with a high quality year-round aquatic center that is affordable, accessible and provides excellent opportunities for recreation, fitness, competition, water safety and education.

Monday, October 13, 2020

Bitterroot Aquatic Commons area 6:30 p.m.

Social Distancing and limited numbers attending meeting to 10 per CDC guidelines.

Meeting called to order: 6:30 p.m.

Commissioners present: Marilyn Wildey, Carla Albert, Loretta Bundy, Vicky Mahon, Karen Savory, and Jeff Wolfe.

Commissioners absent: Ryal Weber

Other present: Fern Schreckendgust (pool manager) and Lyndi Henson (minutes).

Other Absences: None

Guest: None

Open comments: None

Mission Statement Read:

Review of September minutes: Karen moved to approve the September minutes as amended, Carla seconded, motion carried.

Master Plan: Karen and Vicky had met with Dick Weber to continue the discussion about forming a foundation. Mr. Weber had worked on Articles of Incorporation and By-Laws for the foundation.

The first item on the list for forming said foundation is to come up with a name of the foundation. The name of Bitterroot Aquatic Center Foundation, Inc. was suggested and was agreed upon.

The next item for the Ravalli Parks District II commissioners to agree on is the mission statement for the foundation. The proposed mission statement may read as follows: The mission of the Bitterroot Aquatic Center Foundation Inc. is to work with the Ravalli County Park District II commissioners to increase community support and raise funds to improve the opportunities for recreation, fitness, competition, water safety and education, and facility development at the Bitterroot Aquatic Center.

The commissioners then discussed the Articles of Incorporation and filled in the blanks for that document.

The commissioners then looked over the By-Laws. After some discussion, Marilyn asked the board members to look over the By-Laws until the November board meeting and bring comments and suggestions back to that meeting.

Ryal was not able to meet with Bryon this month to discuss the maintenance completion list. Fern shared some items to the board which are the following: sprinkler system to be blown out soon, shade

cloths put away for the winter, salt cell rejuvenated instead of buying new, which saves money for the district. Bryon also remodeled two AED devices that had been given to the pool as they did not work, but he was able to get them to work for training purposes only. Bryon is also looking at replacement of other salt cells and other maintenance projects.

Managers' Report: Fern reported that an AFLAC insurance salesperson came by and there is 1 employee who would like to have this plan taken out of their payroll check. The deduction will be done after taxes.

Fern asked the board what employees she should keep on payroll if there is another COVID-19 mandated closure, or quarantine of staff. The board would like her to use her own judgement on that as to who she can keep busy and get extra maintenance and upgrades done with any closures. The rest of the employees, she can furlough so they can receive unemployment.

Fern asked the board if she could paint the bathroom floors and office floor. She would also like to put some tin on the back wall in the commons to update that area as well. Loretta made a motion to have the floors painted and tin installed on the back wall. Carla seconded the motion. All voted in favor. Motion passed.

Fern also reported that the EMMA report has been submitted to the state. It is a report that shows the financials of the pool.

Fern reported that the financial and budgets will be presented in December or January. The board would like the preliminary ones done for the November board meeting.

Fern passed out the job descriptions of all the positions at the pool and went over the wages for those said positions. Fern indicated that this is the first job for a lot of teenagers in the valley and those that excel and are dependable, she needs to pay over \$10.00 per hour in order to keep them as employees.

Fern and Byron's evaluation will be done in January. It was noted that Bryon has not worked for the board for a full year, but by doing it at the same time, they will be on the same rotation. Fern evaluates the other employees.

The board discussed how to get more revenue for the pool during the winter hours. Fern suggested adding more swim lessons, private lessons, and open swim.

Fern and staff are doing due diligence in keeping everything clean and sterile at the pool. The pool does have procedures in place and disinfects 4-5 times a day.

Loretta mentioned that she needs to be put on the bank signature card as it is very convenient to sign checks as she is at the pool a lot with teaching her classes. Carla made a motion to have Loretta Bundy added as a check signer. Jeff seconded the motion, all voted in favor, motion passed.

Meeting Adjourned: Carla moved to adjourn the meeting Loretta seconded the motion. All voted in favor, motion passed. Meeting was adjourned at 8:15 p.m.

Next Meeting: November 9, 2020. 6:30 p.m. BAC commons

Respectfully submitted: Lyndi Henson